

## Guiding Principles

We believe:

- in providing a safe and caring environment
- in setting high standards for learning
- that each individual has unique talents
- that families are partners in education
- education is a life long process
- education must provide opportunities for students to learn, to communicate effectively, to solve problems completely, to think critically and creatively and to act responsibly

## Wolf Creek Elementary Day Schedule

7:45 am Begin Serving Breakfast

7:45 am Supervision available in the Gym

7:55 am Morning Opening in the Gym

8:05 am Class Begins

3:10 pm School Dismissal – Car riders must be picked up by 3:15

4:00 pm School Office Closes

## Building-level Rules (R.I.D.E.)

Respect All  
Include Everyone  
Do the Right Thing  
Engage Your Brain



## Student Behavior Matrix

See Appendix for the "Wolf Creek Wranglers Make Good Choices" Behavior Matrix.

**Our Anti-Bullying Rules:**

- We will not bully others.
- We will help students who are bullied.
- We will make it a point to include students who are left out.
- When we know somebody is being bullied, we will tell an adult at school and an adult at home.

If your child notifies you of bullying incidents, the first step is to notify the classroom teacher. Please inform the teacher of all of the students (bully, victim, bystanders, etc.) involved in the incident. You can also do your part by visiting with your child about following the character keys of compassion, perseverance, courage, self-discipline, responsibility, and honesty. Together, we can make our school a safe and positive learning environment for our children!

**Consequences**

WCES will be using Positive Behavior Supports. The consequences have been set up so that each class and/or grade level can continue to have an incentive plan for behavior. For all rule violations, administrators reserve the right to exercise professional judgment in dealing with individual disciplinary situations. The administrator reserves the right to speak with the students, without parent consent, about rule violations. Parents will be contacted if their student needs to speak with the School Resource Officer.

**Disciplinary Rubric**

See Appendix for the Wolf Creek Wranglers Disciplinary Rubric.

**Reflection Sheet- Lower Elementary**

See Appendix for the Wolf Creek Lower Elementary Reflection Sheet

**Reflection Sheet- Upper Elementary**

See Appendix for the Wolf Creek Elementary Upper Elementary Reflection Sheet

**Wolf Creek Elementary Office Discipline Referral**

See Appendix for the Wolf Creek Elementary Office Discipline Referral

**Wolf Creek Elementary Lunch Schedule:**

10:55-11:25	ADK
11:10-11:40	1 <sup>st</sup> Grade
11:20-11:50	2 <sup>nd</sup> Grade
11:30-12:00	3rd Grade
11:55-12:25	4th Grade
12:05-12:35	5 <sup>th</sup> Grade

## Student Recognition

Students will receive recognition through a variety of methods. The following are school-wide:

*Birthdays:* Birthdays will be announced each morning during morning opening. Additionally, each child will be given a book to celebrate his/her birthday donated by the WCES PTO.

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*Spotlight on Character:* Students will be recognized at assemblies throughout the year for demonstrating the Character Keys. Parents will be invited in for the assembly.

*Principal's "A" Honor Roll-* To qualify for the Principal's "A" Honor Roll, students must receive A's in every subject area for that grading period (Grades 3<sup>rd</sup>-5<sup>th</sup>).

*Purple and Green "A/B" Honor Roll-* To qualify for the Purple and Green Honor Roll, a student must receive all A's and B's in every subject area for that grading period (Grades 3<sup>rd</sup>-5<sup>th</sup>).

*Citizenship Award-* A male and female student in each classroom will be awarded the citizenship award for displaying pride and respect toward students and adults; pride and respect toward the school, its rules and property; participation in class discussions and school activities; and maximum effort to do well academically. The recipients of the Citizenship Award will be excellent examples of our WCES Character Keys in action.

# Wolf Creek Elementary Wranglers Make Good Choices To:

	Classroom	Lunchroom	Hallway	Recess	Restroom	Assemblies	Arrival	Dismissal	Specials	Bus/Field Trip
<b>R</b> Respect All	To Be Determined By Grade Level	<ul style="list-style-type: none"> <li>Use manners: please, thank you, and excuse me</li> <li>Stand nicely in line</li> <li>Stay seated</li> <li>Follow the Character Keys</li> </ul>	<ul style="list-style-type: none"> <li>Hands and feet to self</li> <li>Walk quietly</li> <li>Keep halls clean and clear do not touch walls with hands or feet</li> <li>Help others if they drop something, then both rejoin at the end</li> </ul>	<ul style="list-style-type: none"> <li>Use kind words</li> <li>Play Fair</li> <li>Keep hands and feet to self</li> <li>Use equipment properly</li> </ul>	<ul style="list-style-type: none"> <li>Always wash hands</li> <li>Allow for personal space</li> <li>Keep voices off</li> <li>Throw trash away</li> </ul>	<ul style="list-style-type: none"> <li>Listen</li> <li>Quiet in, Quiet out</li> <li>Eyes on speaker</li> <li>Respect others' space</li> <li>Use applause appropriately</li> </ul>	<ul style="list-style-type: none"> <li>Follow directions from adults</li> <li>Greet others with eye contact and smile</li> <li>Use inside voice</li> </ul>	<ul style="list-style-type: none"> <li>Stay on sidewalk</li> <li>Watch for your ride</li> <li>Take all your things with you</li> </ul>	To Be Determined By Specials Teachers	<ul style="list-style-type: none"> <li>Respect personal space</li> <li>Use kind words</li> <li>Follow directions</li> <li>Listen</li> </ul>
<b>I</b> Include Everyone		<ul style="list-style-type: none"> <li>Sit in appropriate spot</li> <li>Listen to directions</li> </ul>	<ul style="list-style-type: none"> <li>Take turns</li> <li>Use kind words</li> <li>Listen to directions</li> <li>All can play</li> <li>Share</li> </ul>	<ul style="list-style-type: none"> <li>Engage with the presentation</li> <li>Use self-discipline</li> </ul>	<ul style="list-style-type: none"> <li>Give privacy to others</li> <li>Return quickly so others can take a turn</li> </ul>	<ul style="list-style-type: none"> <li>Engage with the presentation</li> <li>Use self-discipline</li> </ul>	<ul style="list-style-type: none"> <li>Take turns and be patient as you enter the building</li> <li>Sit with class as you arrive</li> <li>Listen quietly to morning opening</li> </ul>	<ul style="list-style-type: none"> <li>Follow directions from adults</li> <li>Greet others with eye contact and smile</li> </ul>		<ul style="list-style-type: none"> <li>Stay with your group</li> <li>Let others sit with you</li> </ul>
<b>D</b> Do the Right Thing		<ul style="list-style-type: none"> <li>Use an inside voice</li> <li>Follow directions</li> <li>Clean up after yourself</li> <li>Stay seated</li> <li>Raise your hand for assistance</li> </ul>	<ul style="list-style-type: none"> <li>Face forward</li> <li>Follow teacher directions</li> <li>Stay together</li> <li>Go to the end of line if you step out</li> </ul>	<ul style="list-style-type: none"> <li>Report problems to an adult</li> <li>Return equipment before lining up</li> </ul>	<ul style="list-style-type: none"> <li>Take 2 -2 minutes</li> <li>-2 pump soap</li> <li>-2 paper towel</li> <li>Wait your turn</li> <li>Use toilets, sinks and drinking fountains correctly</li> </ul>	<ul style="list-style-type: none"> <li>Hands and feet to yourself</li> <li>Respond to speaker appropriately</li> </ul>	<ul style="list-style-type: none"> <li>Be on time</li> <li>Sit with backpack and coat</li> <li>Bring supplies and homework</li> <li>Once seated do not get up</li> </ul>	<ul style="list-style-type: none"> <li>Leave school grounds in timely manner</li> <li>Sit in designated area</li> </ul>		<ul style="list-style-type: none"> <li>Use an inside voice</li> <li>Follow the Character Keys</li> </ul>
<b>E</b> Engage your Brain		<ul style="list-style-type: none"> <li>Bring your lunch card</li> <li>Wash your hands</li> <li>Use restroom before entering</li> </ul>	<ul style="list-style-type: none"> <li>Stay to the right side of the hallway</li> <li>Bring needed materials</li> <li>Go directly to destination</li> </ul>	<ul style="list-style-type: none"> <li>Follow game &amp; playground rules</li> <li>Line up when you hear whistle</li> <li>Think Safety first</li> </ul>	<ul style="list-style-type: none"> <li>Hands and feet to your self</li> <li>Use restroom during classroom visits to not miss out on class time</li> </ul>	<ul style="list-style-type: none"> <li>Talk cars of restroom needs before program</li> <li>Watch and respond to quiet signal promptly</li> </ul>	<ul style="list-style-type: none"> <li>Keep hands and feet to yourself</li> <li>Do not walk in between cars /buses when unloading</li> </ul>	<ul style="list-style-type: none"> <li>Always walk</li> <li>Keep hands and feet to yourself</li> <li>Do not walk in front of or behind cars/buses</li> </ul>		<ul style="list-style-type: none"> <li>Stay seated</li> <li>Hands and feet to yourself</li> <li>Face forward</li> <li>Remember, you are representing our school</li> </ul>